

2024

CHRISTMAS...IN THE GROVE

VENDOR APPLICATION



DECEMBER 7, 2024
CITY PARK, 186 CLEVELAND STREET
10AM-2PM

Interested vendors: Please read and sign the following agreement and return the below application portion along with your fee by November 11, 2024. Please make checks payable to Locust Grove Main Street Inc. and mail them to Locust Grove Main Street, P.O. Box 900, Locust Grove, GA 30248.



As well as providing a fun holiday event for the community, all proceeds from *Christmas...in The Grove* support Main Street Inc.'s mission to preserve, promote, and revitalize our historic downtown.

LAST NAME: _____ FIRST NAME: _____

BUSINESS NAME: _____ CELL NUMBER: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE: _____

EMAIL ADDRESS: _____

MY BOOTH IS: _____ ARTS & CRAFTS _____ PROMOTIONAL _____
FOOD (NO LUNCH ITEMS OR CARBONATED BEVERAGES) _____

I WILL BE BRINGING A GENERATOR: _____ YES _____ NO (BOOTHS WITH GENERATORS ARE SET ALONG THE PERIMETER TO DAMPEN NOISE AND FUMES)

LIST SPECIFIC DETAILS ABOUT WHAT YOU ARE SELLING OR PROMOTING. PLEASE GIVE EXAMPLES:

All booths require pre-approval. Applicants will be notified in writing within one week of submitting their application. Booth space assignments and a map will be sent via email and posted on www.visitlocustgrove.com by Friday, November 29, 2024.

READ AND SIGN THE WAIVER ON REVERSE TO SUBMIT WITH APPLICATION AND PAYMENT

OFFICE USE ONLY
PAYMENT TYPE: _____ CASH _____ CHECK _____ ELECTRONIC
BOOTH ASSIGNMENT #: _____



PAYMENT DATE: _____

Vendor Rules and Regulations

1. Locust Grove Main Street Inc. is not responsible for any goods or person(s) during the event.
2. The fee for businesses, non-profits, or churches will be \$30 for a 10'x10' space or \$50 for a 10'x20' space. A *complimentary activity, handouts, or gift must be provided for children.*
3. The fee for arts & craft vendors is \$30 for a 10'x10' booth and is \$50 for a 10'x20' booth.
4. **Cancellations must be made by 4:00 PM November 22, 2024. No refunds after this date.**
5. The rain date for this event is Saturday, December 14th.
6. If the forecast is predicting substantial rain, an announcement regarding rescheduling will be made at noon on December 6th. Vendors will be notified via email and announcements made on social media.
7. No refunds will be given to vendors who cannot attend the rain date.
8. Booth space assignments and map will be sent via email and posted on www.locustgrove-ga.gov November 29, 2024.
9. All items sold must be **original**, and **hand crafted** by the vendors. Refurbished items such as "shabby chic" and re-purposed, one-of-a-kind items **may** be sold.
10. **ALL PRODUCTS MUST BE HANDMADE, HOMEMADE, OR HOMEGROWN. NO YARD SALE ITEMS NOR MASS-PRODUCED ITEMS SHALL BE PERMITTED (Example: supplements, cosmetics, or jewelry sales representatives). Locust Grove Main Street Inc. is not responsible for any duplication of items sold.**
11. No lunch related items or carbonated beverages may be sold.
12. All booths require pre-approval. This will be on a first come-first serve basis. Applicants will be notified in writing within one week of submitting their application and payment.
13. Applicants must submit a photo of craft items. You may email them to sbrown@locustgrove-ga.gov.
14. Vendors must furnish all needed equipment and supplies such as tables and tents.
15. **No electrical power is available.**
16. You may set up in your booth any time after 6:00 AM on Dec. 7th. We **STRONGLY SUGGEST** arriving as early as possible due to vendor set-up traffic.
17. Vendor vehicles must be removed from the area and relocated to designated vendor parking by 9:00 AM.
18. Booths may be taken down and removed any time after 2:00 PM.
19. The exhibit area must be left clean when the event is over.
20. If you have any questions about the vendor application, contact Sarah Brown
Email: sbrown@locustgrove-ga.gov, Phone: 770-692-2337, Fax: 866-364-0996

WAIVER AGREEMENT

I do hereby release, acquit, and forever discharge Locust Grove Main Street, Inc. and the City of Locust Grove, GA., its agents, servants, successors, assigns, and all other persons, firms, corporations from any and all actions, causes of action, claims, demands, damages, cost, loss of service, expenses, and compensations, which I may accrue, arising out of any events taking place December 7, 2024 or otherwise connected with 2024 *Christmas ... in The Grove*. This release extends and applies to and covers and includes, all known, unforeseen, unanticipated, and unsuspected injuries, losses and liability, and the consequences thereof, on the grounds of the City of Locust Grove during the *Christmas ... in The Grove* Event. I understand that any violation of the terms of the application or the instruction of the rules and regulations set forth by Locust Grove Main Street Inc., and the City of Locust Grove GA., *Christmas ... in The Grove* Event, and its elected staff may result in the rejection of any future application submitted. I have read and fully understand the Release agreement as stated above; I have read the Rules and Regulations as stated and agree to abide accordingly.

Please Print Applicant's Name _____

Date _____

Signature _____